



7086 8th Ave.
Jenison, MI 49428
P: 616-244-2246
F: 616-244-2247

854 Washington Ave. Suite 600
Holland, MI 49423
P: 616-499-2218
F: 616-499-2219

1428 44th St. SW, Suite B
Wyoming, MI 49509
P: 616-604-8492
F: 616-604-8493

W//: debh.org

Behavior Technician: Job Description

Position:

Full-time, or Part-time

Compensation:

Compensation is highly competitive. Opportunities for pay increases upon completion of trainings are available. Developmental Enhancement offers a full benefit package including health, dental and vision insurance, as well as life insurance policies and 401k investment options. Benefits are dependent on full-time employment.

Reports to:

Director of ABA Services, Office Managers

Summary of Position:

The Behavior Technician will provide individual treatment for children with Autism Spectrum Disorder ages 2 to 10 using Applied Behavior Analysis. They will implement learning programs (communication, self-help, play skills) under the direct supervision of Board Certified Behavior Analysts, collect data on target behaviors, incorporate parent training, and meet with supervisors regularly.

Role:

The Behavior Technician position is imperative to the ABA program. Our clients' treatment plans are carried out by the BT on a daily basis, and consistency within the treatment plans is critical, as well as time management. The Behavior Technician is responsible for upholding the highest quality of care. A desire to work with children is essential. The ideal candidate would be patient and open-minded, with a hard-working personality.

Responsibilities:

- Focus on changing the child's behavior by observing and measuring the behavior in real-life environments.
- Gather behavioral data to track progress in reaching behavioral objectives identified in the behavior plan and periodically modify the plan, under the supervision of the BCBA, to adapt to the child's response to the intervention.

- Implement learning programs (communication, self-help, and play skills) as written and instructed by the BCBA
- Collect data on all behaviors targeted and meet with supervisor weekly to analyze the information gathered and participate in initial and ongoing trainings.
- Incorporate parent training so family members/caregivers can teach and support skills during typical family activities.
- Document each service activity on a service summary form.
- Complete mandatory training and refresher training.
- Properly report all critical incidents and safety concerns regarding persons receiving services.
- Ensure that documentation is completed in a timely manner and in accordance with established organizational procedures.
- Participate in staff meetings as directed by the President or Director of ABA Services.
- Model and promote good communication, customer service, and positive representation of the organization to clients, customers, referral sources and the public.
- Other responsibilities as requested by the President and/or Director of ABA Services.

Position Requirements:

- Good verbal and written communication skills
- Good interpersonal relationship skills
- Desire for continued learning opportunities, and willingness to embrace instruction
- Ability to work with multi-disciplinary team members, and a desire to work with young children
- Reliable attendance record
- Must complete Registered Behavior Technician credential requirements within time frame set forth by BACB (refer to Office Manager for more information)
- BA or BS in psychology, social work, special education or related field preferred. Will consider individuals who have nearly completed their degrees
- Valid Michigan driver's license and proof of full coverage on employee's personal automobile. Position requires reliable transportation and a good driving record.